

Volunteer Position Description

Name of Organization/Program:

Waterville Area Soup Kitchen

Mission/Overview:

The **Waterville Area Soup Kitchen** provides nourishing meals and connections to community resources in a welcoming environment.

Volunteer Position Title:

Warming Center Staff

Volunteer Role Description:

Duties are coming in at 12:30 to help with clean up so we can re-open at 1. Then it's mostly getting beverages for guests, heating up a meal, or providing a sandwich.

We close again at 4:30. Volunteers will need to wipe down tables, sweep, mop, and generally get the room back in order.

Time Commitment: *Please select the length of the volunteer commitment and include any helpful details about how many hours volunteers should be available to serve weekly/monthly.*

☐ Limited Time/When Project is Complete

☐ Ongoing at Flexible Times

☐ Ongoing at Specific/Set Times

Details About Time Commitment *(Please include the number of hours you would like students to serve in this role each week as well as any set dates/times if applicable):*

1-4 pm on weekday afternoons. The position lasts as long as the warming center is open.

Number of Volunteer Positions Available: _____

If you may have other volunteer positions at your organization with different responsibilities or expectations, please complete a separate form for each unique role. Please include the number of volunteers you would like to serve in this specific role.

Volunteer Responsibilities/Expectations:

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Desired Qualifications/Skills:

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Volunteer Coordinator/Volunteer Supervisor at Organization

Name:

Title:

Jess Beedy	Position coordinator
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Email:

Telephone:

jjbeedy@gmail.com	207-859-3063
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Preferred Communication Method of Volunteer Supervisor:

☐ Email ☐ Telephone ☐ No Preference/Both

Volunteer Resources:

Please list any technology, software, digital platforms, or other resources that volunteers will need in this position

List of Resources/Tools: • • •
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Does this volunteer position involve interaction with minors or other vulnerable populations?

☐ Yes ☐ No

If yes, please provide further details:

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Are there any screenings, background checks, training, or other safety measures that volunteers need to complete before beginning their service?

☐ Yes ☐ No

If yes, please provide further details:

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Additional Information: