

Volunteer Position Description

Name of Organization/Program:

Beth Israel Congregation

Mission/Overview:

Beth Israel Congregation is a vibrant and welcoming Conservative synagogue focusing on intergenerational learning, worship, and fostering community in the city of Waterville, Maine.

Volunteer Position Title:

Helper

Volunteer Role Description:

There is no one description of a volunteer position at Beth Israel. Depending on your interests, the time of year, your availability, and other factors, we may ask you to come help us set up for an event or holiday. You might be invited to cook, to clean, to schlep (to bring stuff from one location to another) or any number of other tasks. You don't need to be familiar with Judaism or Waterville's Jewish community, although there may be some additional opportunities if you are.

Time Commitment: *Please select the length of the volunteer commitment and include any helpful details about how many hours volunteers should be available to serve weekly/monthly.*

☐ Limited Time/When Project is Complete ☒ Ongoing at Flexible Times ☐ Ongoing at Specific/Set Times

Details About Time Commitment *(Please include the number of hours you would like students to serve in this role each week as well as any set dates/times if applicable):*

At Beth Israel, we are thrilled to accept regular volunteers but also happy to receive help with special projects, particularly with cleaning, set up, and cooking in preparation for major Jewish holidays. As such, volunteers might be given offsite work, or supervised onsite work. The Jewish holidays change on the Gregorian calendar annually, so just reach out if you are interested in volunteering with us!

Number of Volunteer Positions Available: 1-3 , depending on time of year and project

If you may have other volunteer positions at your organization with different responsibilities or expectations, please complete a separate form for each unique role. Please include the number of volunteers you would like to serve in this specific role.

Volunteer Responsibilities/Expectations:

- Be courteous
- Ask questions if you don't understand
- Adhere to any religious restrictions on food, technology, or decorum in the synagogue space

Desired Qualifications/Skills:

- Hard work ethic
- Timeliness
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Volunteer Coordinator/Volunteer Supervisor at Organization

Name:

Title:

Melanie Weiss

Executive Director

Email:

Telephone:

melanieaweiss@gmail.com

914-953-1557

Preferred Communication Method of Volunteer Supervisor:

☐ Email ☐ Telephone ☒ No Preference/Both

Volunteer Resources:

Please list any technology, software, digital platforms, or other resources that volunteers will need in this position

List of Resources/Tools:

- N/A
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Does this volunteer position involve interaction with minors or other vulnerable populations?

☐ Yes ☒ No

If yes, please provide further details:

The answer is usually no, although it is possible that some volunteer opportunities will take place where and when minors are present. No volunteer opportunity will put volunteers in charge of children without direct supervision.

Are there any screenings, background checks, training, or other safety measures that volunteers need to complete before beginning their service?

☐ Yes ☒ No

If yes, please provide further details:

Additional Information: